

DATE:

**ANNUAL CANADIAN CONFERENCE GRANT REQUEST**

Ministry Name, City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact info for person submitting this claim:

Name:

Phone:

Email:

Enter full amounts. You will be reimbursed up to the amount you are eligible for**.**

**Please attach copies of receipts**.

|  |  |  |  |
| --- | --- | --- | --- |
|  | DATE | $ CAD | COMMENTS |
| ACCOMMODATION |  |  |  |
| AIR FARE or MILEAGE \* |  |  |  |
| TRANSPORTATION |  |  |  |
| REGISTRATION |  |  |  |
| **TOTAL** |  |  |  |

\* For those driving instead of flying, mileage is reimbursed at the rate of $0.70/km per CRA "Reasonable Allowance Rates for 2024"

**For the Ministry to receive this Grant, each designated delegate must attend the Conference in person**.

Unity Canada reimburses the Ministry, not the designated delegate. At its discretion, the Ministry may reimburse its designated delegates and/or other identified individuals a portion of the Grant it receives.

Ministry Name:

Ministry Mailing Address:

Ministry’s Eligible Conference Grant: $ \_\_\_\_\_\_\_\_\_\_\_\_\_

(As per the email you received from the Unity Canada Treasurer.)

Has your T3010 (inc. the T1235 Form) for last year been sent to the Unity Canada Treasurer? 🞏Yes 🞏 No

A copy of the ministry’s current T3010 (including Form T1235) must be on file with Unity Canada

before issuing the Grant funds.

Send Conference Grant claim to: UNITY CANADA TREASURER

PO Box 5158 Stn Baden; Baden, ON N3A 4J3

[OR email to treasurer@unitycanada.org](mailto:OR%20email%20to%20treasurer@unitycanada.org)